**2024 VERSION**

**PALO ALTO SBC PARTY LEADER RESPONSIBILITIES**

Carefully and completely fill in all information on the Statistics and Participant forms.

1. Note the weather and temperature

1. Give a detailed description of the areas covered

1. Complete the time, hours and miles for each team  
   This is the place to mention time spent watching feeders

1. Include contact information for all counters

1. There are many options for returning the party forms:
   1. The preferred option is to return them to your region coordinator
   2. Otherwise email them to [pdunten@gmail.com](mailto:pdunten@gmail.com)
   3. Or mail the forms to: Pete Dunten, 1755 Fordham Way, Mountain View, 94040

There will be a countdown dinner on count day at the Odd Fellows Lodge, 823 Villa St in Mountain View (with entrance on Castro St), beginning at 5 pm. The final summary, as usual, will show up next spring.